Updated as of 28 March 2024
TRAINING DIRECTORY
2024 / 2025

CET PROGRAMMES		
Programme Title	**Duration**	**Schedule**
Diploma		
Higher Diploma in Social Service	18 months	Intake 6: Aug 2024 - Dec 2025
Certificates		
Advanced Certificate in Social Service	13 months	Intake 4: Aug 2024 – Sep 2025
Advanced Certificate in Supported Employment	6 months	TBC
Certificate in Para-counselling in Community Setting (Classroom & Synchronous	60 hrs	Intake: 9 Sep 2024 - Nov 2024
Certificate in Peer Support [1]	180 hrs	TBC
Certificate in Residential Care for Children and Young Persons (e-learning)	10 hrs	Intake: May 2024 - Nov 2024
Professional Certificate in Casework (NSWCF Foundational)[2]	3 months	TBC
Professional Certificate in Group Work[2]	2 months	TBC

[1] Please find other related Peer Support Specialist Programmes under the Mental Health section in the Training Directory.

[2] The National Social Work Competency Framework (NSWCF) is jointly developed with the Ministry of Social and Family Development (MSF) and Ministry of Health (MOH).

Short Courses

CAREGIVING

Course Title	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Caregivers Development																	
[E-Learning] Preparatory Caregiver Training Programme			•		1	Enrol @ iLTMS											

CHILDREN, YOUTH & FAMILY

Course Title	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Engagement																	
Apply Development Theories when Working with Children and Youths (Classroom & Asynchronous)	•		•		15.5			✓								✓	
Apply Therapeutic Techniques to Engage and Motivate Resistant Youths (Classroom, Synchronous & Asynchronous)	•		•	•	18.5												
Certificate in Residential Care for Children and Young Persons (Asynchronous E-learning)			•		7			✓		✓							
Certified User for Child and Adolescents Needs and Strengths (CANS) (Synchronous E-learning)		•			21							✓					
Certified User for Youth Level of Services/Case Management Inventory (YLS/CMI) (Synchronous & Asynchronous E-learning)	•		•		21				16-17 & 23-24 Jul	12-13 & 19-20 Aug		10-11 & 17-18 Oct			16-17 & 23-24 Jan		3-4 & 10-11 Mar
Delivering Impactful Training to Youths	•				21												
Developing Youth Outreach Plans (classroom and asynchronous)	•		•		14.5						✓						
Engaging Youth-At-Risk Through Counselling Techniques (Classroom, Synchronous & Asynchronous)	•		•	•	20.5						✓						
Helping Youths Cope with Anger (Synchronous E-learning)				•	14										✓		
Introduction to Trauma informed Positive Behavioural Interventions and Supports for Children and Young Persons in Residential Care		•			28		13-14 & 20-21 May		8-9 & 15-16 Jul		16-17 & 23-24 Sep	4-5 & 11-12 Nov				17-18 & 24-25 Feb	
Implementing Trauma Informed Positive Behaviour Interventions & Supports for Children and Young Persons in Residential Care		•			21					15-16, 19 Aug					6-8 Jan		
Integrated Structured Decision Making (SDM) and Partnering for Safety (PFS) for Out-of-Home Care (OHC) Case Management		•			35				✓							✓	
Support the implementation of youth outreach plans to work with clients in social service sectors (classroom and asynchronous)	•		•		14.75							✓					
Intervention and Treatment																	
An Introduction to Family Therapy	•		•		21			24-26 Jun					13-15 Nov			26-28 Feb	
[E-Learning] Child Abuse Reporting Guide (CARG)			•		1.5	Enrol @ iLTMS											
[E-Learning] Introduction to Child Protection Framework			•		1												
[E-Learning] Sector-Specific Screening Guide (SSSG)			•		1												
Family & Adult Support Tool (FAST) - User (Synchronous & Ascynchronous)	•		•	•	14												
Family-based Casework Training for Family Service Centres	•				40	Please email socialserviceinstitute@ncss.gov.sg to enquire											
Family Therapy: Intermediate	•		•		21					21-23 Aug					15-17 Jan		
Helping Family Members Cope with Issues Arising from Incarceration of a Loved One	•				14												
Helping youth with sexuality issues through casework implementation (Classroom and Asynchronous)	•		•		22												
Management of Family Violence: Intervention in Family Violence Cases	•				55	Please visit course URL for full schedule, or email socialserviceinstitute@ncss.gov.sg to enquire											
Management of Family Violence: Introduction (Synchronous E-learning)				•	18				✓						✓		
Management of Family Violence: Organisational Approaches to Child Safe Practices for Centre and Team Leads		•			13.5	Please email socialserviceinstitute@ncss.gov.sg to enquire											
Management of Family Violence: Organisational Approaches to Child Safe Practices for Frontline Staff		•			9	Please email socialserviceinstitute@ncss.gov.sg to enquire											
Management of Family Violence: Supporting Clients in their Trauma Recovery (Synchronous E-learning)	•	•			14	11-12 Apr	8-May			8 Aug			8-Nov			8-Feb	
Management of Family Violence: Talking to Children and Managing Abuse-Related Disclosure (Synchronous E-learning)		•			14					✓		3-4 & 17-18 Oct				✓	
Management of Family Violence: Understanding Mental Health and Vulnerable Adult Issues in Protection Work		•			43		✓					✓					
Management of Family Violence: Working with Couples in Violent Relationships		•			21			10-12 Jun				23-25 Oct				12-14 Feb	
Mentoring and Coaching Youths Effectively (Classroom & Asynchronous)	•		•		18					✓			✓			✓	
Rehabilitation and Re-integration Needs of Former Drug Offenders	•				21												
Safety Planning and Monitoring - A 5.5-Step Model	•				14	✓		✓		✓		✓			✓		✓
Techniques in Couple Counselling	•				21		27-29 May				4-6 Sep				8-10 Jan		
Working with Youths on Cyber-Wellness Issues (Classroom, Synchronous & Asynchronous)	•		•	•	20.5												
Youth Work: Introduction to an Evidence-based Approach	•				14												
Youth Work: Identify and Apply Effective Intervention Programme	•				14												

Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Applying Theory of Change and Logic Model in Programme Planning (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services		•			8	Refer to : https://www.ssi.gov.sg/training/tnm-courses/											
Building Rapport with and Creating Supportive Environment for Children (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services		•			8												
Developing Readiness and Positive Toileting Behaviour of Children with Special Needs - by Rainbow Centre		•			8												
Engaging Victims of Intimate Partner Violence (Classroom and Synchronous E-learning) - by Academy of Human Development Pte Ltd		•			14.75												
Facilitate Group Work Intervention - by SHINE Children and Youth Services		•			18												
Individualised Education Planning for children with SEN (Classroom, Synchronous & Asynchronous E-learning) - by DAS Academy		•			16												
Strategies on caring for Children with Mild Intellectual Disability (MID) - by APSN Limited		•			17												
Strengthen Family Relationships using the Satir Model (Classroom and Synchronous E-learning) - by Academy of Human Development Pte Ltd		•			14												
Supporting Children with Attentional and Hyperactivity Issues (Classroom, Synchronous & Asynchronous E-learning) - by DAS Academy		•			16												
Supporting Students with Special Education Needs Through Collaborative Approach using Sensory Play (Classroom and Asynchronous E-learning) - by APSN Limited		•			14												
Understanding & supporting Children with Learning & behavioural needs (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services		•			8												
Working Systemically with School Systems (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services		•			12												
Working with Conflictual Couples (Classroom and Synchronous E-learning) - by Academy of Human Development Pte Ltd		•			18.67												

CROSS SECTOR

Course Title	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Ethics, Values & Legislation																	
Family Law for Social Service Professionals		•			8						✓						
Family Legislation and Ethical Challenges	•				16	For Group Booking only											
Juvenile Law for Social Service Professionals				•	3.5	For Group Booking only						15-Oct					
Reflecting Ethical Challenges: A Social Worker's Perspective	•				14	For Group Booking only											
Environmental Systems & Social Policies																	
Cultural Competency: Engaging with and Bridging across Differences	•				14	For Group Booking only											
[E-learning] Understanding Singapore's Social Services - Singapore's Social Compact			•		3												
May I Help You? Boleh Saya Bantu Anda? (Conversational Malay for Social Service Practitioners) (Synchronous E-learning)				•	21					✓						✓	
Syariah Family Law for Social Service Professionals	•											✓					
Understanding and Working with the Malay-Muslim Clients (Synchronous E-learning)			•		14						5-6 Sep					25-26 Feb	
Understanding the Social Service Sector				•	7	23-Apr											
Manage Stakeholders Effectively	•											✓				✓	
Research and Programme Evaluation																	
Enhancing Effectiveness of Social Service Programmes	•				26.5					✓							✓
Qualitative Research Methods and Analysis				•	14.5												
Survey Research and Quantitative Analysis				•	14.5												
Generic Intervention Techniques																	
Building Emotional Resilience in Caregiving	•				14					22-23 Aug					30-31 Jan		
Case Management in Practice: Introduction	•				14				11-12 Jul		12-13 Sep					20-21 Feb	
Certificate in Para-Counselling	•				53	Refer to CET Programme (Page 1)											
Cognitive Behaviour Therapy: Introduction	•				14								11-12 Nov			6-7 Feb	
Counselling Skills and Practice: Introduction				•	14								5-6 Nov				4-5 Mar
Counselling Skills and Practice: Intermediate	•				14												4-5 Mar
Deliver Evidence-based Psychological Interventions	•				21								4,7-8 Nov				
Develop an Individualised Care Plan	•				14									2-3 Dec			10-11 Mar
Develop a Social Service Programme (Classroom & Asynchronous)	•				14			✓									
Implement a Social Service Programme (Classroom & Asynchronous)	•				14						✓						
Financial Planning for Low-Income Clients				•	8		28-May	28-Jun									
Fundamentals in Developing Community Work Programme (NSWCF Foundational)	•				14						✓						
Motivational Interviewing: An Introduction for Social Service Practitioners (Classroom & Asynchronous E-learning)		•			15								7-8 Nov	2-3 Dec		27-28 Feb	10-11 Mar
Promote Diversity and Inclusion in Social Work (Classroom & Asynchronous E-learning)		•			15							✓				1-Feb	
Provide Support to Social Service Staff in Managing Stress and Burnout (Classroom and Synchronous e-learning)		•			17					✓						1-Feb	
Relate Happiness to Self-Care at Work for Performance		•			15							✓					
Resilience and Self-care for Social Service Professionals	•				14	15-16 Apr				13-14 Aug		3-4 Oct					
Solution Focused Brief Therapy: Introduction	•				15												
Solution Focused Brief Therapy: Intermediate	•				14											27-28 Feb	
Support Development of Case and Care Plans	•				14						✓				✓		
Understanding and Supporting People in Journey of Loss and Grief (Synchronous E-learning)				•	14						✓						✓
Supervision																	
Supervise Effectively with Fieldwork Education Concepts and Tools	•				14							✓					

Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Application of Mixed Methods Research in Social Service (Synchronous and Asynchronous E-learning) - by Academy of Human Development Pte Ltd		•			8	Refer to : https://www.ssi.gov.sg/training/tnm-courses/											
Basics of Literacy Support for Children with SEN (Classroom, Synchronous & Asynchronous E-learning) - by DAS Academy		•			24												
Conducting Effective Programme Evaluation for SSAs (Classroom, Synchronous & Asynchronous E-learning) - by DAS Academy		•			24												
Educational Psychology for Special Education (Classroom and Synchronous and Asynchronous E-learning) - by DAS Academy		•			16												
Executive Function Skills for Children with SEN (Classroom, Synchronous & Asynchronous E-learning) - by DAS Academy		•			16												
Onboarding for New Social Service Supervisors (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services		•			18.5												
Planning Literacy Lessons for Children with Special Educational Needs (SEN) (Classroom, Synchronous and Asynchronous E-learning) - by DAS Academy		•			24												
Practical Counselling (Intermediate) (Classroom and Synchronous E-learning) - by Academy of Human Development Pte Ltd		•			23												
Programme Theory of Change and Logic Model: Uncovering the Blackbox of Social Programmes (Classroom and Synchronous E-learning) - by Academy of Human Development Pte Ltd		•			15												
Solution-Focused Brief Therapy Practice (Classroom and Synchronous E-learning) - by Academy of Human Development Pte Ltd		•			23												
Supporting the mental well-being of adolescents with intellectual disability (ID) (Classroom, Synchronous E-learning) - by APSN Limited		•			13.25												
Workplace Literacy (WPL) to Persons with Mild Intellectual Disability (Classroom and Asynchronous E-learning) - by APSN Limited		•			14												

DISABILITY

Course Title	C	B	E (Async)	E (Sync)	Duration Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Care Planning & Evaluation										**2024**						**2025**	
Guide the implementation of improved approaches in Early Intervention Teaching (NEW)		•			11.75						12 - 19 Sep & 10 - 11 Oct 2024						
Independent Travel Training for Professionals Supporting Persons with Disabilities		•			21					26 – 28 Aug 2024						Feb 2025 (KIV)	
Managing Sexuality Issues of Adults with Intellectual Disabilities (Synchronous E-learning)				•	14												
Working with Persons with Autism		•			17.5					2, 9, 23 Jul & 6, 13, 26-27 Aug 2024					7, 14, 28 Jan 11, 18 Feb 3-4 Mar 2025		
WSQ Principles and Practices of Early Intervention for Children with Special Needs - Module 1		•			16.5	17-19 & 25-26 Apr 2024					3 - 4 Sep & 1-2 Oct 2024						
WSQ Principles and Practices of Early Intervention for Children with Special Needs - Module 2 (New)		•			15					9, 10 Jul & 1, 2 Aug 2024							

Intervention & Treatment	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Use of Client Assessment Form-Revised for Adult Disability Services e-Learning		•			2-3 (T+A)	•			•			•			•		
Introduce Classroom and Behaviour Management Strategies in Early Intervention Teaching (NEW)		•			15.5	16 - 17 Apr & 14 - 15 May 2024				22-23 Aug & 17-18 Sep 2024							
Reflexive Practice for Special Needs and Early Intervention Professionals (Classroom, Synchronous & Asynchronous) (NEW)		•			15.25					17, 24 Jul & 2 Aug 2024		2,10 & 18 Oct 2024					
Strategies for Development of Hand Function, Pre-writing and Handwriting Skills for Children (NEW)				•	8	16 - 17 Apr & 14 - 15 May 2024				22-23 Aug & 17-18 Sep 2024							
WSQ Develop an Inclusive Lesson Plan in Early Intervention Teaching (NEW)		•			19.5	8, 9 ,11 Apr & 6-7 May 2024				5-7, 28-29 Aug 2024							

Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Adapting Programmes for Persons with Disabilities (Classroom) - by Rainbow Centre	•				8												
Applying Basic Positive Behavioural Support Strategies to Meet Diverse Needs (Level 1) (Classroom) - by Rainbow Centre	•				8												
Applying Positive Behavioural Support Strategies for Persons with Complex Needs (Level 2) (Classroom) - by Rainbow Centre	•				8												
Applying Strategies for Engaging and Teaching Persons with Learning Disabilities - by Rainbow Centre	•				8												
Enhancing work outcome together for Person with Mild Intellectual Disability (MID) (Classroom and Asynchronous E-learning) - by APSN Limited	•				12												
Facilitating Communication, Language and Social Skills Development Using A Multi-modal Approach with AAC (Classroom) - by Rainbow Centre	•				8												
Intellectual Disability: Person-Centred Lifespan Support (Classroom and Asynchronous E-learning) - by APSN Limited	•				15												
Interacting and Working with Persons with Disabilities (Classroom) - by Rainbow Centre	•				8				Refer to : https://www.ssi.gov.sg/training/tnm-courses/								
Interpreting Disability in Social Work Practice - by Rainbow Centre	•				8												
Interpreting Quality of Life for Persons with Disabilities - by Rainbow Centre	•				8												
Nurturing Healthy Sexual Development in Persons with Developmental Disabilities (Classroom) - by Rainbow Centre	•				8												
Understanding the Needs of Persons with Disabilities (Classroom) - by Rainbow Centre	•				8												
Working Collaboratively with Families: Understanding and Communicating with Families of Persons with Disabilities (Classroom) - by Rainbow Centre	•				8												
Nurturing Healthy Sexual Development in Persons with Developmental Disabilities (Classroom) - by Rainbow Centre	•				8												
Understanding the Needs of Persons with Disabilities (Classroom) - by Rainbow Centre	•				8												
Working Collaboratively with Families: Understanding and Communicating with Families of Persons with Disabilities (Classroom) - by Rainbow Centre	•				8												

ELDERCARE

Course Title	C	B	E (Async)	E (Sync)	Duration Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Engagement										**2024**						**2025**	
Counselling for Seniors		•			14								10-Nov				
Introduction to Art Therapy for Seniors (Mandarin) (Synchronous E-learning)老年人艺术治疗：初级		•			14												
Support Seniors to Meet Their Physical, Emotional, Psychological, Cognitive and Spiritual Needs		•			16												
Intervention & Treatment	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Practising Person-Centred Care Approach (Synchronous E-learning)		•			14												
Using Activities in Therapy with Seniors	•				8												
Using Creative Arts in Therapy: Understanding and Programme Planning for Work with Seniors	•				17.5						TBC						
Using Reminiscence in Therapy for Seniors (Synchronous E-learning)	•				8						TBC						
Case Management for Seniors Using Action Learning Approach	•				14												
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
A Spotlight on Dementia (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven		•			8												
A Spotlight on the Palliative Care Approach (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven		•			8												
Dementia: Practising Person-Centred Care (Intermediate Level) (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven		•			64.5												
Dementia: The Essentials of Person-Centred Care (Basic Level) (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven		•			44.5				Refer to : https://www.ssi.gov.sg/training/tnm-courses/								
Leadership and Management for Community Care Services (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven		•			24.5												
Leadership and Management for Dementia Care Services (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven		•			24.5												
The Palliative Care Approach (Basic Level) (Classroom and Asynchronous E-learning - by The Salvation Army Peacehaven		•			44.5												

MENTAL HEALTH

Course Title	C	B	E (Async)	E (Sync)	Duration Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Intervention & Treatment										**2024**						**2025**	
Applied Suicide Intervention Skills Training (ASIST)	•				14					7-8 Aug	9-10 Sep	9-10 Oct	7-8 Nov	5-6 Dec	6-7 Jan	20-21 Feb	6-7 Mar
E.M.B.R.A.C.E Mental Health				•	14						2-3 Sep						
Foundation of Psycho-Social Rehabilitation and Recovery			•	•	14							2-3 Oct					
Introduction to Trends and Approaches for Youth Mental Health		•			15					✓						✓	
Management of Depression in Seniors (Synchronous E-learning)	•		•	•	14							28-29 Oct	4-5 Nov				
Mental Illness and Family (Synchronous E-learning)				•	14												
Mental Illness and Recovery (Synchronous E-learning)				•	14												
Skills-Based Psychiatric Rehabilitation	•		•		22					26,29 Aug	2-Sep					3,6,10 Feb	
Suicide Prevention and Management for Seniors (Synchronous E-learning)				•	10.5							10-11 Oct					
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Managing Suicide Crisis Over Phone (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	•				16												
Managing Suicide Crisis Over Text-based Platforms (Synchronous and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	•				13												
Providing Emotional Support to Persons with Potential Suicidality (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	•				20				Refer to : https://www.ssi.gov.sg/training/tnm-courses/								
Suicide Intervention Skills Workshop (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	•				17												
Suicide Loss: post-crisis management (Level 1) (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	•				8												
Suicide Loss: post-crisis management (Level 2) (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	•				9												

VOLUNTEER DEVELOPMENT & MANAGEMENT

Course Title	C	B	E (Async)	E (Sync)	Duration Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Volunteer Development										**2024**						**2025**	
[E-Learning] Befriending 101 (For Volunteers)			•		7						Enrol @ iLTMS						
Volunteer Management	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Design and Develop an Effective Volunteer Work Programme	•				8												
Plan and Strategise for an Effective Volunteer Engagement Programme	•				8												
Volunteer Management Practices: Connect, Engage, Develop	•				23						2-Sep					24-Feb	
[E-Learning] Volunteer Management 101											Enrol @ iLTMS						
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Strategic Volunteer Partnerships for Impact (Classroom) - by SHINE Children and Youth Services	•				15				Refer to : https://www.ssi.gov.sg/training/tnm-courses/								
Singapore (SOS)	•				12												

BOARD DEVELOPMENT

Course Title	C	B	E (Async)	E (Sync)	Duration Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Governance for Organisation										**2024**						**2025**	
Essentials of Non-Profit Board Leadership (SGD1 by SID)	•				4	23-Apr											
Board Dynamics (SGD2 by SID)	•				4			6-Jun									
Board and Management Dynamics (SGD3 by SID)	•				4			6-Jun									
Talent and Volunteer Management (SGD4 by SID)	•				4					6-Aug							
Strategy and Board Performance (SGD5 by SID)	•				4					6-Aug							
Financial Management and Accountability (SGD6 by SID)	•				4							3-Oct					
Fundraising, Outreach & Advocacy (SGD7 by SID)	•				4							3-Oct					
Social Trends (SGD8 by SID)	•				4								5-Nov				

MANAGEMENT & ORGANISATIONAL DEVELOPMENT

Course Title	C	B	E (Async)	E (Sync)	Duration Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Financial Management										**2024**						**2025**	
Budgeting for Charities				•	8						✓						
Making Sense I: An Introduction to Fund Raising	•				8						✓						
Making Sense II: Fund-Raising Strategy Development	•				8											✓	
Charities Accounting Standard and Its Application				•	14											✓	
Internal Controls (I): An Introduction to its Guidelines and Applications	•				8					✓							
Internal Controls (II): Implementing Internal Controls for Revenue to Receivable Process, including Fund-raising	•				8						✓						
Internal Controls (III): Implementing Internal Controls for Procurement to Payable Process	•				8							✓					
Internal Controls (IV): General Accounting, Fixed Assets, Inventory and Human Resource Management	•				8								✓				
Leadership Development	C	B	E (Async)	E (Sync)	Hours												
Authentic Leadership Conversations (by Erevna Leadership)	•				14		9-10 May										
Leadership Milestone Programme: Lead Self	•				64												
Leadership Milestone Programme: Lead People	•				64												
Leadership Milestone Programme: Lead Managers	•				64												
Leading Workplace Transformation: People Management (by Franklin Covey)					17		8-May										
Leading Workplace Transformation: Resource Management (by Franklin Covey)					17		16-May										
Principles of Persuasion (by Erevna Leadership)	•				14	18-19 Apr		27-28 Jun									
Strengthening Governance by Leveraging The Outward Mindset for Non-Profit Organisations (by Arbinger Institute)	•				14		15-16 May										
People Development & Management	C	B	E (Async)	E (Sync)	Hours												
Branding Non- Profits: An Introduction	•				8												
Developing your coaching and mentoring skills for NPO Managers	•				14												

Course	C	B	E(Async)	E(Sync)	Hours												
Donor Outreach Through Social Media	•				8												
Effective supervisory skills for NPO Managers	•				14												
Introduction to Occupational Health & Safety Management System (by Singapore Institute of Technology)	•				24												
Maintain Workplace Safety and Health (WSH) in Social Service Agencies (by Singapore Institute of Technology)	•				24												
Manage Challenging Social Service and NPO Clients	•				8								✓				
Strategy Formulation (by DPI Asia)	•				8												
Teambuilding and Leadership Development for NPO Leaders	•				14							5-6 Sep					
Multipliers: How the Best Leaders Ignite Everyone's Intelligence (by Franklin Covey Singapore)			•		8												
The 7 Habits of Highly Effective People (by Franklin Covey Singapore)	•				14												

Legend (for Modality)
C = Classroom Learning
B = Blended Learning [A combination of 2 or more modalities - C, E(Async), E(Sync)]
E (Async) = E-learning (Asynchronous), Self Directed Learning
E (Sync) = E-learning (Synchronous)